

# St. Peter's Episcopal, Congregational Meeting 2017



Kitchen upgrade



Altarpiece restoration



New roof



Refinished floors



Stewardship within  
and  
Forging Connections  
without—for our local &  
international community

## Port Royal Educational Program

**SAT** Preparing for the SAT or ACT? **ACT**  
Do You Need SAT/ACT Math Prep?

The Port Royal Program Provides **Math SAT/ACT/PSAT** Preparation, Remedial Instruction and Career Mentoring

The Program Consists of 10 Two Hours Sessions (5 pm - 7 pm) at St. Peter's Episcopal Church, Port Royal, VA. **The Program Starts June 13, 2016 and Ends Monday, August 29, 2016.** All Participants Are Encouraged to Offer Donations to Help Cover Program Costs.

The Program is Sponsored by St. Peter's Episcopal Church, as such 100% of All Donations Go to St. Peter's Episcopal Church to Cover the Use of its Facilities.



For More Information on the Port Royal Educational Program, Visit the St. Peter's Episcopal Church website: [www.churchsp.org](http://www.churchsp.org)

Each Ten Minutes is Required by Approval of the President of Sexual Abuse Workshop conducted by the Diocese of VA.

**"Each One...Teach One"**

**Career Mentoring**



Nepal housing



Jail Ministry



Village Luncheons



**Village Harvest**  
St. Peter's Episcopal Church, Port Royal  
A Food Ministry

May 18, 2016



*Village Dinner, Aug 3, 2016*

# Table of Contents

Rector, Annual Report, 2016 .....3

Senior Warden, Annual Report, 2016.....6

Junior Warden, Annual Report, 2016 .....7

Treasurer’s, Annual Report, 2016.....9

Endowment Fund, Annual Report, 2016.....14

Village Harvest, Annual Report, 2016.....15

Tutoring, Annual Report, 2016 .....17

ECW, Annual Report, 2016 .....19

ECM, Annual Report, 2016 .....21

## **Rector, Annual Report, 2016**

### **The Rev. Catherine D. Hicks**

Grace and peace to you, the People of St Peter's Episcopal Church.

God has richly blessed our community in many evident ways in 2016. I'm not a numbers person, but I am delighted to report that our average Sunday attendance went up from 39 to 44 this past year. That is wonderful for a church our size, and it shows your commitment to your baptismal vow to "continue in the apostles' teaching and fellowship, in the breaking of bread, and in the prayers." Everything we do grows out of our worship of God, and thanksgiving for God's love, goodness, mercy, kindness and compassion for each one of us. Worshipping together is the foundation for everything else we do, so thank you for being faithful about coming to church this past year!

Christian Education this year has included, thanks to Becky Fisher, who is now the teacher, the continuing of Godly Play for the youngest members of our congregation. The older children, God's Kids, meet with me on Sunday morning. During Lent last year, the older children and adults came together for an intergenerational Lenten program on Sunday mornings and the adults did a study on Abraham on Wednesday evenings. Ben Hicks did an Advent study for adults on the infancy narratives from the gospel according to Matthew. Bible Study continues every Wednesday morning from 10AM until noon. Vacation Bible School took place again this year, with all of the St Peter's children attending. 2016 was the year of St Peter's Sings. We focused on learning a little about the language of music during many of our worship services this past year.

And thank you for being faithful not only about coming to worship, but also about your giving of time, energy and money to the life of the St Peter's community.

Special thanks goes to Clarence (and Betty) Kunstmann for the gift of time and talent that Clarence has given to St Peter's as the treasurer of St Peter's for the past thirteen years. Clarence "retired" at the end of 2016. Eunice Key is taking on this daunting responsibility for the new year.

We have put effort this past year in doing some needed maintenance, with the guidance of our Junior Warden, Johnny Davis. Work included the scraping and painting of both the church and the parish house, new and improved plumbing in the parish house along with the renovation of the kitchen, the painting of the nursery roof, a new roof on the church, and refinished floors in the sacristy and altar areas. With regret, we said goodbye to the old sycamore in the graveyard behind the bell tower. Our worship space got transformed for several months by the gigantic green scaffolding that covered the altar area. Luckily the scaffolding was color coordinated

with the church season after Pentecost, the green and growing season of the church year. High up on that scaffolding, Cleo Mullins, Beth Fulton, and the crew of the Richmond Conservation Studio, along with Rusty Bernabo were working magic on the altarpiece, restoring it to its former glory. On All Saints' Day, we celebrated the completion of this project, made possible by your financial generosity. I believe that our St Peter's ancestors would be elated to see the care we have taken to restore this part of the church, and I also believe that future generations will continue to be inspired not only by the words on our walls, but by the beauty of those words, the way they glow as the sunlight passes over them throughout the day.

More important than the words on the wall are the ways we live out the words as a community of faith. The restoration of the kitchen this past year, planned by Eunice Key, Cookie Davis, Betty Kunstmann and Cindy Fields, made possible with the help of a UTO grant as well as your generosity, has given us new opportunities for outreach. This summer we had two lunches for those who come to the food distribution, and in December we made soup for people to enjoy when they came to the food distribution. The distribution gives us the ongoing opportunity to fulfill another of our baptismal vows, "to seek and to serve Christ in all persons, loving your neighbors as yourselves." We have also carried out those vows through the jail ministry at Peumansend Creek Regional Jail. In 2016 we reached halfway across the world to provide help to a family in Nepal who lost everything in the earthquake there. We loved our neighbors as ourselves through our gifts to the UTO, through our support of the Episcopal Church Men who with Helmut Linne von Berg, Johnny Davis and Bill Wick spent a lot of time, energy and money to help to three families at Thanksgiving and three more families at Christmas time. Many in the congregation packed shoe boxes for children around the world. We have served Christ each time we've shared food with those who come to the food distribution.

I continue to be amazed by your generosity to the discretionary fund. This money makes a real difference to people who are in need. When people thank me for helping, I tell them that it isn't me, it's the generous parishioners at St Peter's who make the help possible. Many, many people are thankful for the help that your generosity has provided.

Striving for justice and peace among all people and respecting the dignity of every human being begins at home, and we at St Peter's, despite our differing worldviews and politics, are a people at peace with one another. This peace, God's peace, is a gift from God that allows us to go out and be people of peace and hope in the world, fulfilling our baptismal vow to proclaim by word and example the Good News of God in Christ.

Please take the time to read Roger Key's Senior Warden Report for 2016. In it you will find more details about the many things that happened at St Peter's in 2016. Johnny Davis, Junior Warden, has provided specifics about the work on the buildings. Ben Hicks wrote the report about Village Harvest, which includes statistics for the project. Clarence Kunstmann has

provided a detailed look at the church finances in the treasurer's report. Ken Pogue wrote a brief report about the tutoring program.

If you have any questions, please bring them to the congregational meeting this Sunday, January 15<sup>th</sup>, or talk to any Vestry member. I am also available to answer questions that you may have as a result of reading these reports.

Thank you for trusting me to serve as your Rector. Each one of you has blessed me deeply this year, and I am thankful.

## **Senior Warden, Annual Report, 2016**

### **Roger Key**

In addition to the Village Harvest and Village Dinners and many other things that have taken place in the past year that are covered elsewhere in the following reports, I've listed several other things in my report to you.

We had not one, but two concerts this past year. The Portland Guitar Duo came to St Peter's in the spring, and in the fall, we once again welcomed Lyra, the group of singers from Russia who tour the United States each year. The group had an extra member this year, and they performed an entirely new repertoire. Other musical notes—Gospel on the River took place, as usual, in September. And on July 4<sup>th</sup>, St Peter's opened its doors, as it always does, for a hymn sing during the HPR and Town of Port Royal July 4<sup>th</sup> celebration.

Brad Volland gave a wonderful gift to St Peter's, an excellent keyboard that will enhance any music that requires its use. The keyboard that has been in the church is now in the parish house, meaning that we can now have accompanied music there as well. We are so grateful to Brad for this wonderful gift to the church.

Historic Port Royal bought a sound system this past year and is sharing it with St Peter's. The church has purchased a wireless microphone for the Rector to use during worship services, so that all people can hear more clearly. We are so grateful for this gift of sound to our worship.

Thanks to Andrea Pogue, Shred-It came to Port Royal again in 2016, giving community members a chance to clear out papers from their houses while supporting the outreach programs of St Peter's.

In May, St Peter's and Christ Church once again participated together in a parish retreat at Shrine Mont, a time enjoyed by all who attended. This retreat offers an excellent opportunity for the people of St Peter's to join with our brothers and sisters in Christ from other congregations to strengthen our bonds of fellowship. Catherine was responsible for the programming of the retreat in 2016.

And also in May, on the day of Pentecost, St Peter's celebrated its 180<sup>th</sup> anniversary during worship, followed by a picnic afterward. For 180 years, this church has blessed not only its members, but its community, and I hope that St Peter's can continue to be a light and a blessing to this world in the years ahead as we continue to live into our mission statement—"To do God's will."

## **Junior Warden, Annual Report, 2016**

### **Johnny Davis**

ST. PETER'S CHURCH has had a very busy 2016 year. There have been numerous activities involving the three main church properties: The Sanctuary, the Fall Hall Parish House, and the Nursery House.

- In February we purchased an "escape ladder" for the upstairs of Fall Hall to use in case of fire on the stairs. One window in Catherine's office was opened to allow access to the ground.
- Also in February, the riverbank was cut back by volunteers working with me to save the church the usual cost of hiring this out. Thanks to Tucker Fisher, Chris Fisher, Roger Key and John Gilliland for assisting me.
- In March the roof of the main church building was replaced by Ivory Home Solutions of Fredericksburg after leaks and other damage was noted. This cost was donated by one church member.
- In April the project to restore the Tablets over the Altar was begun. Johnny and men from the church saved money by picking up, erecting and returning needed scaffolding for the 3-month job. This project included plaster work, painting of the gold framing, removing and repainting the 4 wooden tablets, etc. The cost was approximately \$50,000 which was generously donated by the membership and friends, and a grant from the O'Neill Fund for the Stewardship of Historic Resources.
- The ECW ladies asked that the kitchen be remodeled to better service our community and congregation. The Vestry agreed and Catherine wrote a grant request to United Thank Offering. It was approved at the local and national level and we received \$15,000 towards the project. Garry Watts and Company contracted the work. Betty Kunstmann, Eunice Key and Cookie Davis met with Cindy Fields, the Watts representative and worked on the design and details, adding an additional sink & refrigerator, new dishwasher & stove and a built-in microwave. Thanks to them for a job well done! Thanks to for the many contributions from Village caterers, our ECW and our membership.
- Watts also replaced and installed a much needed new window upstairs in Fall Hall for the "Godly Play" room.
- Jesse Clark of Warsaw completed painting the window trim & outside of the main church building in June. During the painting process it was noted that the exterior tablet on the front porch of the church was in poor shape having been damaged by the weather. It was removed but found to be beyond repair. Cleo Mullins agreed to put a protective coat on it in order to preserve it inside and Helmut Linne von Berg agreed to make a duplicate for the outside.
- We next contracted Mr. Clark to paint the exterior of Fall Hall in July and August.
- During the work on Fall Hall, Blaine Larson, a small local contractor, covered all of the window sills with aluminum and replaced siding and other rotten wood areas of Fall

Hall. He also repaired the leak on the roof of Fall Hall.

- In October Jesse Clark came back to paint the roof of the Nursery and repair and paint several windows.
- An aged Sycamore tree behind the bell tower was damaged badly in a storm. It had to be taken down by Bo Seal and the stump was ground up. We now have a nice pile of mulch for use in the spring.
- In December we hired Eastside Glass of King George to replace our old storm windows in Fall Hall with single pane windows. The old windows were not in good shape and some had been already replaced with single panes. The one exception to the single pane storm windows is the new storm windows in Catherine's office.
- The original pine floors in the Sacristy and in the Altar area of the church were worn and in much need of refinishing. Two members of our church offered to pay for refinishing them. The Vestry approved and Cookie Davis contacted the Jackson Dependable Hardwood Floor Service and worked with the owner on this project. The men of the church and Catherine helped move furniture, books, etc. in and out of the work areas. Cookie is currently working to find proper flooring for the sink area and bathroom in the Sacristy. This will be funded by the Church.
- The COMMUNITY FOOD DISTRIBUTION, known as the Village Harvest, has been a monthly project begun by the ECW and the Junior Warden working with the Northern Neck Food Bank. This is the same group that we assisted with gleaning farm fields the past two summers. Johnny and Cookie go to Warsaw early on the third Wednesday of each month and select fresh, canned and frozen food to be distributed at Fall Hall to needy families. Roger and Eunice work as alternates when Johnny is not available. Catherine coordinates this program and members of the church assist in sorting and greeting our customers who are always very appreciative of our assistance.

THANKS TO ALL WHO HAVE HELPED THIS VERY BUSY JUNIOR WARDEN!



## **Treasurer's, Annual Report, 2016**

### **Clarence Kunstmann**

The Cash & Investment Summary shows the accounts for the monetary assets of St. Peters.

- Sections I and II identify the locations of the monetary assets.
- Section III, the Restricted Funds (designated funds) section, identifies those amounts that have been donated or set aside from the funds available for the general operation of the church, the Non-Restricted Funds.
- Section IV shows the Operating Fund Total. The sum of this total plus the total of the Restricted Funds equals the Cash & Investments Grand Total.

Under section II, Investments, is the Trustees of The Funds Account which has had an improvement in spite the market's ups & downs. Monies invested are from the Cemetery Fund, Endowment Fund for Building & Outreach and Invested Funds.

The chart at the bottom displays the fund balances which are the subaccounts for the Maintenance, Outreach and Miscellaneous Funds. Also shown is a listing of Charities & Community Outreach expenditures from sources other than that funded by the budget.

The Operating Income Statement has been placed on the same page with the FY2017 budget in order to facilitate comparing the FY2017 Budget with the FY2016 budget and expenditures.

Last year the painting of the exterior of the buildings was discussed and a fund similar to the altar and kitchen funds was established. This was done because while there is a need to painting our buildings, both inside and outside, it is costly. The recent painting of the buildings has been paid for. The long term planning committee determined that allocating \$8,000 per year would meet estimated future painting requirements while avoiding a major impact on the budget when painting is required.

As usual there have been a lot of "hidden" contributions in the form of time and material, including the little things such as providing food or flowers.

I will be pleased, any time, to answer any questions you may have.

**Cash & Investment Summary  
As of 31 December 2016**

	<u>Last Year</u>	<u>This Year</u>
<b>I. Bank Accounts - Union Bank &amp; Trust Co</b>		
General Checking Account	\$84,773.52	\$69,533.39
Money Market Checking Account	45,948.52	0.00
Cash on Hand	1,625.00	0.00
Discretionary Fund Checking Account	939.62	126.88
<b>Total Checking Accounts</b>	<b>\$133,286.66</b>	<b>\$69,660.87</b>
<b>II. Investments</b>		
As of the latest investment report received Trustees of The Funds Account*	<b>\$153,502.90</b>	<b>\$158,429.70</b>
<b>Cash &amp; Investments Grand Total</b>	<b>\$286,789.56</b>	<b>\$228,090.57</b>
<b>III. Restricted Funds</b>		
*Cemetery Fund	\$ 19,412.73	\$18,198.62
*EC Davis Memorial Fund for Building & Development Building Fund	38,680.73	38,548.63
Emergency Operating Fund (Rainy Day)	35,000.00	0.00
Discretionary Fund	23,000.00	0.00
Concert Fund	2,369.58	641.84
Memorials	1,666.79	1,413.14
Endowment Fund	6,509.00	1,844.00
Maintenance Funds	1,500.00	3,300.00
Outreach Funds	52,638.03	-19,795.18
Miscellaneous	10,658.04	11,708.12
	380.00	740.85
*Funds with part or all monies in investments		
<b>Total Restricted Funds</b>	<b>\$191,814.90</b>	<b>\$56,600.02</b>
<b>IV. Operating Funds</b>	<b>Total Available</b>	<b>\$94,974.66</b>
		<b>\$171,490.55</b>

Note : Total Operating Funds includes \$276.96 for altar flowers.

**Sub-Account Balances**

<b>Maintenance Funds</b>		<b>Outreach Funds</b>		<b>Miscellaneous Fund</b>	
Parish House	1,414.83	Education	1,544.22	Shred-it	344.75
Organ Fund	-1,703.00	ECM	2,229.61	Flowers	396.10
Kitchen Fund	0.00	Village	2,261.99	Total	740.85
Painting	-19,507.01	Mustard	313.96		
Total	-19,795.18	ECW	4,308.26		
		St Andrews	35.00		
		Total	11,708.12		

**Other Charities & Community Outreach Total \$3,978.38**

106.79	12 Village Harvest	124.29	05 Village Harvest
198.3	10 ECM Food Pantry Outreach	314.31	04 ECM Food Pantry Outreach
261.2	10 Village Harvest	144.08	04 Village Harvest
1,000.00	St. Andrews Fund	205.29	03 Village Harvest
75.29	09 Village Harvest	200	02 Shrine Mont Honor of Gulick
104.17	08 Village Harvest	390.58	02 ECM Food Pantry Outreach
149.24	07 Village Harvest	638.9	02 ECM 2015 Xmas Outreach

**Operating Income Statement  
for the Period**

**1 January thru 31 December 2016**

<b>RECEIPTS</b>	<b>Budget</b>	<b>Actual</b>
Pledges	79,720	82,079
Loose & Other Offerings	22,000	22,112
Interest Earned	0	24
Other	0	10
<b>Total Receipts</b>	<b>101,720</b>	<b>104,225</b>

**DISBURSEMENTS**

**Salaries:**

Salaried Clergy		
Base Salary	31,248	31,248
Pension	5,625	5,625
Life Insurance	156	0
Health Insurance	7,260	8,207
Telephone & Travel	500	0
Professional Allowance	500	0
Continuing Education	500	750
<b>Net Compensation</b>	<b>45,789</b>	<b>45,830</b>
Supply Clergy	400	212
Children's Ministry Coordinator	9,600	3,968
Organist	11,200	12,000
Supply Organist	600	200
<b>Total Salaries</b>	<b>67,589</b>	<b>62,209</b>

**Outreach:**

Charities & Community Outreach	2,000	2,000
Pledge to Diocese of Virginia	4,000	2,000
Pledge to Region I	400	400
<b>Total Outreach</b>	<b>6,400</b>	<b>4,400</b>

**FY 2017 Budget**

<b>RECEIPTS</b>	
Pledges	81,784
Loose & Other Offerings	21,000
Interest Earned	0
Other	0
<b>Total Receipts</b>	<b>102,784</b>

**DISBURSEMENTS**

**Salaries:**

Salaried Clergy	
Base Salary	31,717
Pension	5,709
Life Insurance	
Health Insurance	8,724
Telephone & Travel	100
Professional Allowance	1,100
Continuing Education	500
<b>Net Compensation</b>	<b>47,850</b>
Supply Clergy	1,000
Children's Ministry Coordinator	4,521
Organist	12,000
Supply Organist	420
<b>Total Salaries</b>	<b>65,791</b>

**Outreach:**

Charities & Community Outreach	3,000
Pledge to Diocese of Virginia	5,000
Pledge to Region I	500
<b>Total Outreach</b>	<b>8,500</b>

**Operating Income Statement  
for the Period  
1 January thru 31 December 2016**

**FY 2017 Budget**

<b>Administrative:</b>	<b>Budget</b>	<b>Actual</b>	<b>Administrative:</b>	
Admin & General	1,500	1,501	Admin & General	1,500
Supplies			Supplies	
Liturgy Supplies	500	801	Liturgy Supplies	650
Diocesan Council & Clergy Conf	800	470	Diocesan Council & Clergy Conf	800
Christian Education	1,000	60	Christian Education	1,000
Music	100	139	Music	150
Misc Expenses	700	3,110	Misc. Expenses	500
Nursery Duty	1,600	1,690	Nursery Duty	2,080
Cleaning Duty	2,000	1,908	Cleaning Duty	2,000
<b>Total Programs</b>	<b>8,200</b>	<b>9,680</b>	<b>Total Programs</b>	<b>8,680</b>
<b>Church Properties:</b>			<b>Church Properties:</b>	
Insurance	4,000	4,955	Insurance	4,198
Utilities	8,500	5,936	Utilities	6,000
Reg Maintenance Bldgs & Grounds	4,500	6,196	Reg Maintenance Bldgs & Grounds	4,400
Building Repairs	5,000	2,650	Building Repairs	4,000
<b>Total Church Property Expense</b>	<b>22,000</b>	<b>19,737</b>	<b>Total Church Property Expense</b>	<b>18,598</b>
<b>Total Operating Disbursements</b>	<b>104,189</b>	<b>96,026</b>	<b>Total Operating Disbursements</b>	<b>101,569</b>
<b>Operating Surplus / (Deficit)</b>	<b>-2,469</b>	<b>8,199</b>	<b>Operating Surplus / (Deficit)</b>	<b>1,215</b>

## **Endowment Fund, Annual Report, 2016**

### **Johnny Davis**

In addition to the Village Harvest and Village Dinners and many other things that have taken place in the past year that are covered elsewhere in the following reports, I've listed several other things in my report to you.

We had not one, but two concerts this past year. The Portland Guitar Duo came to St Peter's in the spring, and in the fall, we once again welcomed Lyra, the group of singers from Russia who tour the United States each year. The group had an extra member this year, and they performed an entirely new repertoire. Other musical notes—Gospel on the River took place, as usual, in September. And on July 4<sup>th</sup>, St Peter's opened its doors, as it always does, for a hymn sing during the HPR and Town of Port Royal July 4<sup>th</sup> celebration.

Brad Volland gave a wonderful gift to St Peter's, an excellent keyboard that will enhance any music that requires its use. The keyboard that has been in the church is now in the parish house, meaning that we can now have accompanied music there as well. We are so grateful to Brad for this wonderful gift to the church.

Historic Port Royal bought a sound system this past year and is sharing it with St Peter's. The church has purchased a wireless microphone for the Rector to use during worship services, so that all people can hear more clearly. We are so grateful for this gift of sound to our worship.

Thanks to Andrea Pogue, Shred-It came to Port Royal again in 2016, giving community members a chance to clear out papers from their houses while supporting the outreach programs of St Peter's.

In May, St Peter's and Christ Church once again participated together in a parish retreat at Shrine Mont, a time enjoyed by all who attended. This retreat offers an excellent opportunity for the people of St Peter's to join with our brothers and sisters in Christ from other congregations to strengthen our bonds of fellowship. Catherine was responsible for the programming of the retreat in 2016.

And also in May, on the day of Pentecost, St Peter's celebrated its 180<sup>th</sup> anniversary during worship, followed by a picnic afterward. For 180 years, this church has blessed not only its members, but its community, and I hope that St Peter's can continue to be a light and a blessing to this world in the years ahead as we continue to live into our mission statement—"To do God's will."

## **Village Harvest, Annual Report, 2016**

### **Ben Hicks**

The Village Harvest (VH) is our monthly food distribution on the 3<sup>rd</sup> Wednesday for Caroline Essex and King George Counties begun in November, 2014 by the ECW. It is a major outreach project of the church and a great community connection. VH provides two main benefits for those who participate:

1. Food for those who are being challenged economically. Funds saved from purchasing food can go toward other necessities. Widows, single parents, senior adults on limited fix income, unemployed, working poor, people experiencing a crisis benefit from this food distribution.
2. Food for those who lack transportation to get it. People come from Caroline, King George and Essex counties. Port Royal has no grocery stores. The nearest grocery stores are twelve to fifteen miles away, and there is no public transportation.

For our parishioners, we have used the program to teaching children about outreach and generosity, preparing bean soup mix to be distributed at VH during Vacation Bible School in 2015. The program continually enriches those at St. Peter's who help with the distribution.

#### **There were 3 main changes in the program during 2016:**

1. **In February, the VH shifted from a bagged distribution to market style.** Market style allows the client to choose what is needed without receiving food that will not be used. Freedom of choice is part of respecting the dignity of the shoppers.
2. **Luncheons.** Twice in July, a group from the VH food distribution sat down to share lunch with parishioners for overall fellowship as well to talk about their needs in relationship to the existing VH program. How well is it going? Any changes needed? Over plates of barbecued chicken, macaroni and cheese and green beans, the group talked about all sorts of things, including cooking tips, favorite recipes, and discussed various ideas about how the new kitchen at St Peter's can be used to serve the community.

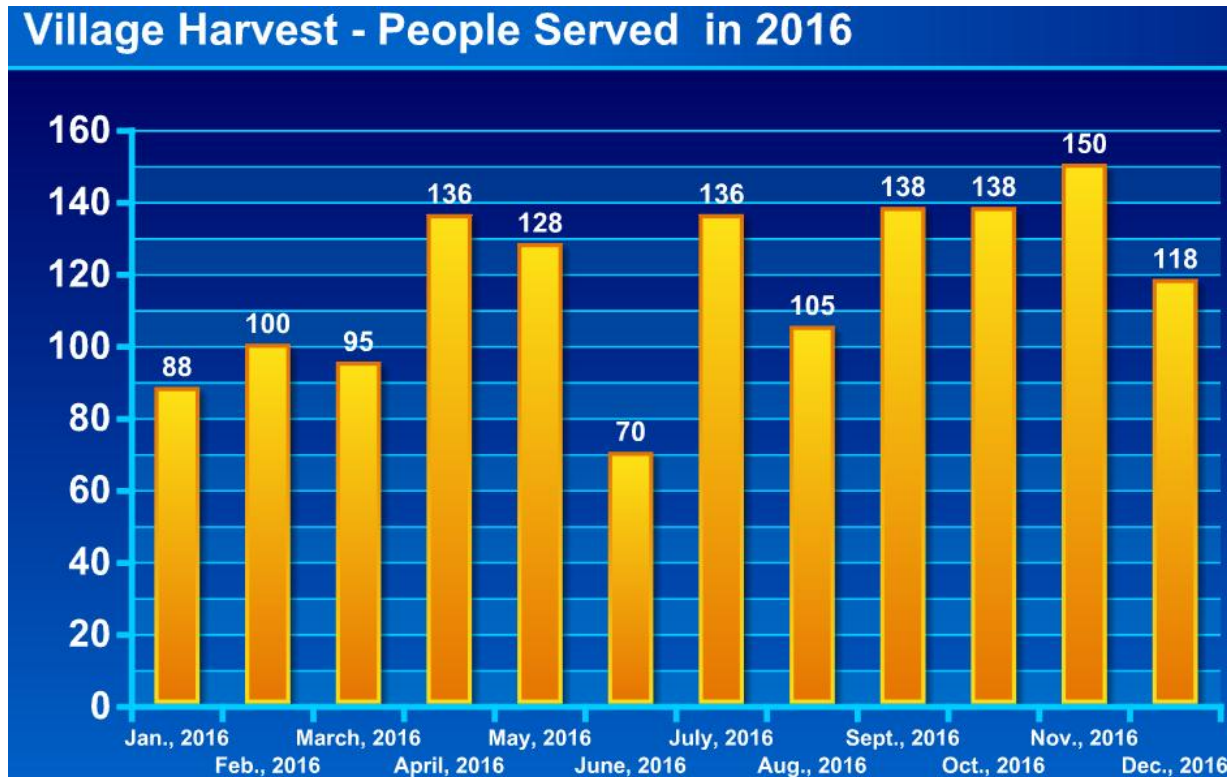
At the December distribution, clients had the option of sitting down and enjoying bowls of bean soup, as well as having the opportunity to make bean soup gift jars to take home and cook later or to give as gifts.

#### **3. Significant Growth.**

2016 showed a 144% increase in people served and 209% increase in food. For 2016, St Peter's served 1,402 people and distributed 12,289 pounds of food for an average of just under 117

people per month. This number represents 3 times our average Sunday attendance! By comparison, for 2015, St Peter's served 975 people, and distributed 5,878 pounds of food for an average of just over 81 people per month.

Each month, Jim and Elizabeth Heimbach take the food that is not distributed during VH to the Caroline County Social Services food pantry, so that none of the produce goes to waste.



We have supporters to recognize. Thanks to Johnny and Cookie Davis and Roger and Eunice Key for working with our main supplier, the Northern Neck Food Bank. They travel an hour each way to Warsaw to pick the fresh vegetables for the distribution. Also thanks to the group from St. Peter's that come early on the Village Harvest Day. They provide the setup and the hospitality for the program. We also would like to thank the Community Foundation of the Rappahannock River Region for sponsoring the Community Give. We raised \$980 in the May, 2016 event through that event.



## **Tutoring, Annual Report, 2016**

### **Ken Pogue**

The Port Royal Educational Program (PREP) is an academic enrichment and mentoring initiative created, sponsored and supported primarily by St. Peter's Episcopal Church, its parishioners, and members of our extended spiritual family which includes local leaders, residents and business owners in Port Royal, Bowling Green, King George and Essex County, Virginia. All of the aforementioned contributors selflessly volunteer their time and boundless energy to promote and participate in the development and service delivery of PREP programming for our students.

The goal of PREP is to foster and support the academic growth and enrichment of the students and adult learners that reside in town of Port Royal, Virginia and its surrounding communities. At this time, the program's principle educational activities include, but are not limited to the following:

- Math/English SAT/ACT/PSAT Preparation;
- GED Preparation;
- Remedial Instruction and Tutoring Across Core Subject Areas; and
- Career Mentoring and Encouragement.

In CY 2016, its second year, the program focused its efforts on SAT/ACT Math review and test preparation with the launch of its 2016 Summer Program. It was anticipated that a summer program would allow for a better learning experience because it would not compete with the often arduous study schedule that students face during the academic year.

Prior to CY 2016, PREP was supported and sustained through the heartfelt donations of time and money from the local residents of Port Royal. Part of the success of the 2016 Summer Program and the PREP at large was manifested by the recognition and financial contribution that it received from the Port Royal Chapter of the Ruritan; a community-based, philanthropic volunteer organization. Their contribution in recognition of our efforts helped PREP meet its operational cost and expenses this past summer. Most importantly, the publicity fostered by PREP's collaboration with and endorsement by the Ruritan helped to reintroduce PREP as a viable educational/academic resource for parents, families and educators within Port Royal and the surrounding area.

While the program continues to be a work in progress, its notoriety and contributions have been credited with helping two local students increase their ACT scores which contributed to their acceptance and enrollment into Virginia Tech and Christopher Newport in CY 2015. In CY 2016, two of PREP's 2016 Summer Program graduates have already received a nominal number of early acceptance offers from area colleges. After all final offers are received/evaluated, and they have made their final declarations, PREP will update this report with those dispositions. In

that ensuing report, PREP will also submit its anticipated plan/schedule of academic support services for CY 2017.

In CY 2017, PREP will continue to seek opportunities to promote its program services and raise its profile through increased awareness and continued success. PREP's 2017 goal continues to be to reach more students, parents and academicians, and thereby, bring together a more cohesive effort that prioritizes academic excellence, confidence, pride and self-esteem among all who dare to learn and invest in their future.

Finally through CY 2016, I would like to especially thank and acknowledge the parishioners of St. Peter's Episcopal Church for their active participation and continued support, because: "It [truly] takes a village..."

Thank you: Boyd, Helmut, Susan, Elizabeth, Jim, Uncle Bill, Jeff, Andrea, Chris & April Brown, Catherine & Ben, our students (Noah Muse and Emily Pickerel) and their families.

I continue to be motivated and inspired by the collective effort of our community and our church. I will continue to do all that I can to share my passion to teach; a gift from God that he has graciously allowed me to put forth in furtherance of his love.

## **ECW, Annual Report, 2016**

### **Eunice Key, President**

In Old Testament times, the Israelites observed a Year of Jubilee every seven years. During this seventh year, people celebrated the blessings of the past seven years. They forgave the debts of those who might owe them for anything. They let their animals rest. They let their fields lay fallow and rest. After the year of rest and celebration, they began anew when the next new year arrived.

After Marion Mahoney completed her time as ECW president in 2015, the group chose to observe a Year of Jubilee by resting from monthly meetings. The group has spent a year of resting from adding new projects and responsibilities to their current list of projects and responsibilities. However, even in this Year of Jubilee, the women were busy carrying out their many responsibilities at St Peter's. In addition, Eunice Key, Cookie Davis, Betty Kunstmann and Cindy Fields came up with the design of our newly renovated kitchen which became a reality with the help of G. H. Watts, the UTO, and the generosity of this congregation.

Village Dinners continued in 2016. These dinners, prepared and served by the women of the church, provide more than just physical sustenance. The people who "eat in" enjoy time together, conversation, and opportunities to get to know one another better around the table. In addition, the money from these dinners goes to outreach projects not only in our own area, but also in the region and even internationally.

The women also continued the First Sunday Social, and cared for the altar throughout 2016.

The collection of the United Thank Offering is also a project of the ECW. Betty Kunstmann is the chairperson of the UTO at St Peter's, and she is faithful about making sure that the collection is taken twice each year. In 2016, the members of St Peter's generously donated over a thousand dollars for outreach around the world. Cookie Davis and Catherine Hicks represented St Peter's at the Diocesan ECW Fall Meeting and UTO Ingathering at Aquia Church in October, along with women from all over the Diocese.

Two years ago, the women decided that yes, we could take on the work of putting on a monthly food distribution. November 2016 marked the second anniversary of the distribution. People come from Port Royal, Caroline County, upper Essex County, and King George County to get fresh produce, meat, canned and paper goods to supplement their usual food supplies. The distribution itself requires the physical labor and presence of many people, and the church women have been faithful about getting this work done each month, with the help of Johnny Davis, who goes to the Northern Neck Food Bank to pick up the food that will be distributed. The men of the church frequently pitch in to help with the distribution as well.

In addition to the distribution itself, in 2016 the women hosted two lunches for the people who come to the distribution. These lunches gave us a chance to sit down with the people who come to the distribution for conversation and the opportunity to know one another better. In December, Eunice Key, with the help of Catherine Hicks and Betty Kunstmann, cooked and served soup so that those who came for food could also sit down and eat. Eunice created a station for people to put together Rainbow Bean Soup in a Jar, a mix that they could take home and give as a gift or that they could use for themselves later. This soup station was made possible by all who contributed dried beans for the December 2016 distribution.

The ECW, in their effort to consider the needs of all segments of our church family, decided to offer child care so that our young couples could have an anniversary outing. We also had a date for an art class/project with Susan Tilt planned but the date was a problem for too many of our parishioners and therefore had to be canceled. We hope to reschedule the art class and plan to continue to be a source of support to our church family, our community and the world.

This past fall, Eunice Key designed and sent out a survey to the women of the church. Thanks to all of you who completed the survey. Your input will be used to plan life together in the ECW in 2017. Watch the bulletin and the newsletter for updates regarding upcoming ECW activities for the coming year.

## **ECM, Annual Report, 2016**

### **Bill Wick**

The Episcopal Church Men met at 7:30am every second Friday of the month at Horne's during the Year 2016. It was the fifth year the group had met regularly and we had between six and eleven members meeting each month. A Devotional was given at the start of the meeting given by one of the members. Helmut Linne von Berg usually provided the Devotional, and often based his message from the book "In God We STILL Trust", written by Dr. Richard G. Lee. These Devotionals were always well received and initiated each meeting with a serious thought that the Group could ponder for the rest of the meeting and often afterwards.

Activities provided by the members included Transportation for Church members and others in the Town needing rides to the doctor, hospital, church and other destinations. These totally free services were appreciated greatly. Additionally, the group sponsored "Women's Night Out", a church dinner usually held in the winter months in which the men prepared the dinner and everyone always had a great time. Over the last twelve years, the contributions provided by the attendees have amounted to over \$7,000 which is given to the Vestry for their use.

The Holidays in the fall are really where the ECM takes some real responsibility to help the community. This year, the group provided full Thanksgiving dinners with all the trimmings to three needy families living in or close to the Town of Port Royal. For the Christmas Holidays, the ECM selected appropriate Christmas presents for the family members and their children. County Social Services identified for the group specific needs of the families, especially clothing and toys. The responsibility for all the Thanksgiving and Christmas Holiday giving was handled by Johnny Davis, Helmut Linne von Berg, and Bill Wick using the funds raised by the Episcopal Men's group.

Looking at the year 2017, the ECM will continue to meet at Horne's at 7:30am on the second Friday of each month. All Men of the Church are welcome to attend and participate. We have a lot of fun and enjoy wonderful food while planning to do the Lord's work.